

In re	CHAPTER:
	CASE NO.:
	ADVERSARY NO.:
Debtor(s).	

Additional Party Name: \_\_\_\_\_

Plaintiff \_\_\_\_\_ Defendant \_\_\_\_\_ Other (specify): \_\_\_\_\_

**B. READINESS FOR TRIAL:**

1. When will you be ready for trial in this case?
2. If your answer to the above is more than four (4) months after the summons issued in this case, give reasons for further delay.
3. When do you expect to complete your discovery efforts?
4. What additional discovery do you require to prepare for trial?

**C. TRIAL TIME:**

1. What is your estimate of the time required to present your side of the case at trial (including rebuttal stage if applicable)?
2. How many witnesses do you intend to call at trial (including opposing parties)?
3. How many exhibits do you anticipate using at trial?

**D. PRE-TRIAL CONFERENCE:**

A pre-trial conference is usually conducted between a week to a month before trial, at which time a pre-trial order will be signed by the court. [See Local Bankruptcy Rule 7016-1.] If you believe that a pre-trial conference is not necessary or appropriate in this case, please so note below, stating your reasons:

Pre-trial conference \_\_\_ (is)/ \_\_\_ (is not) requested.

Reasons: \_\_\_\_\_

Pre-trial conference should be set after (date): \_\_\_\_\_

(Continued on next page)

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**E. SETTLEMENT:**

1. What is the status of settlement efforts?

2. Has this dispute been formally mediated? ☐ Yes ☐ No  
If so, when?

3. Do you want this matter sent to mediation at this time? ☐ Yes ☐ No

**F. ADDITIONAL COMMENTS/RECOMMENDATIONS RE TRIAL:** *(Use additional page if necessary.)*

Respectfully submitted,

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Firm Name*

By: \_\_\_\_\_